



Excellence, Preparation for Life, Opportunities for All

***Offices of Curriculum and
Instruction***

'Tis the Season for MAP Testing

The MAP testing season is upon us. Please review some tips below for a successful test administration.

What is active proctoring?

- Walking around the room.
- Making sure students are taking the correct test.
- Ensuring students are not involved in activities that might be considered cheating.
- Observe length of time it is taking for students to complete test (avoid clicking random answers). This information can be found in the proctor's screen.
- Monitoring test completion per student.
- Monitoring how much time is left in a test session.

If you must stop a test, please refer to the appropriate action in the table below:

Action	Duration	Follow-up Action	Notes
Pause – short break	Under 30 minutes	Resume	<ul style="list-style-type: none"> • Used to give students a short break. • Student must resume from same computer. • Test will continue with the next question. • After 30 minutes, test becomes suspended.
Suspend – use if lab time runs out	Breaks longer than 30 minutes, up to 28 days	Test Again	<ul style="list-style-type: none"> • Student can test again in same or different testing session. • Student can choose whether to continue with next question or start over. • 14 days is the recommended limit, because too many days of instruction between testing have the potential to influence the score.
Terminate	Permanent	Test Again	<ul style="list-style-type: none"> • System discards any answers already given.

“When you are at the end of your rope, tie a knot in it and just hang on.”

Thomas Jefferson

Library Automation Upgrade

Fairfield will be updating our library automation software to Follett Destiny right before winter break. When you come back in January, you will have some additional resources available to you.



- Search for a book 24/7 from anywhere there is an internet connection using the URL: <https://fairfieldcity.follettdestiny.com>;
- Check to see if a book is available or has been checked out of your library;
- Access the library catalog on your smartphone or tablet by downloading the Destiny Quest mobile app;
- See the lexile of a book in the library collection and if there is a Reading Counts quiz for the book (elementary schools);
- Determine the lexile of a book in the library collection (FIS, FMS);
- Explore free online and library resources simultaneously with One Search;
- Enhance the search experience with Title Search, which includes cover photos, title profiles, table of contents, brief summaries, author notes and published reviews;
- Get online check in/out history and save a list of books to read;
- Share teacher created resource lists for students to access for projects, good books to read, etc.

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YOUR LIFE IS YOUR MESSAGE TO THE WORLD. MAKE SURE IT'S INSPIRING.

